

Site Liaison Description

Girls on the Run of Silicon Valley

- Complete site application; get approval for program and signature of principal (or director of community agency) responsible for granting approval for programs at the site.
- Provide GOTRSV office with a facility request form from the district office. Assist in getting required signatures and approval for facility use at the school.
- Recruit coaches for site (2-3 per group of 16 girls)
- Secure bi-weekly practice space for GOTR® for 1 1/4 hours, two days per week for each team - OUTDOOR AND INDOOR SPACE IN CASE OF RAIN.
- Attend Coach training session - even if you will not be one of the coaches
- Meet with coaches throughout season as necessary
- Work with council director to determine registration distribution plan at school site, number of registration forms needed and facilitate distribution of materials.
 - If multiple teams at the site, work with coaches to assign girls to teams and provide GOTR® of Silicon Valley staff with team rosters if there are multiple teams/groups. Teams should include blend of ALL THREE grades as much as possible.
- Provide occasional feedback to GOTR® of Silicon Valley organization
- Pick up program supplies/registration materials at determined pick up date or make sure that one of the coaches does
- Maintain regular communication with coach regarding program and facility
- Attend at least one on-site GOTR® practice
- Assist coaches in identifying and reserving space for end of season banquet
- Must have email
- *If not on-site, please designate a day-to-day contact (i.e., a secretary)

NOTE: Ideally the site liaison is also the head coach at the site, as this keeps communication streamlined between the GOTRSV office, site and coaching team.